

ATLANTA POLICE DEPARTMENT
Field Operations Division
Watch Commander's Roll Call Checklist

Zone _____ Watch _____ Date _____ Time _____

I. Prior to roll call, have you:

	YES	NO
A. Reviewed your in-basket	<input type="checkbox"/>	<input type="checkbox"/>
B. Reviewed your assignment sheet	<input type="checkbox"/>	<input type="checkbox"/>
C. Reviewed the major incident log	<input type="checkbox"/>	<input type="checkbox"/>
D. Checked with the previous supervisor for any additional information	<input type="checkbox"/>	<input type="checkbox"/>
E. Checked the computer for pending calls	<input type="checkbox"/>	<input type="checkbox"/>
F. Inspected subordinate supervisors	<input type="checkbox"/>	<input type="checkbox"/>
G. Given instructions so subordinate supervisors	<input type="checkbox"/>	<input type="checkbox"/>

II. Roll call

	Completed
A. Call roll	<input type="checkbox"/>
B. Watch inspection	<input type="checkbox"/>
C. Assignment and information	<input type="checkbox"/>

1. Look-outs

2. Directed patrols

3. Roll call training

4. PredPol

5. Other information

	Completed
D. Vehicle Inspection	<input type="checkbox"/>

III. C.A.R.E.

1. Courteous Treatment

2. Identify Yourself

3. Answer all Questions

4. Easily Accessible

5. Responsive Service

6. Fair Service

Signature: _____